

Interest Purchase Inquiries - Required Documents:

Below are the documents and information Hilcorp Royalty & Minerals (HRM) requires for asset purchase consideration from owners. The type of documents we need depends upon the status of your property. Please submit required documents with the completed Inquiry Form.

If you receive royalty income:

Check Stubs – Please send us full copies of your 12 most recent check stubs. We are looking for the full detail showing the wells you are being paid on, revenue interest, etc. We do not need images of the actual checks, but rather the details on the statement sent with the check. If you do not have copies or receive your payments by direct deposit, please contact the operator who is paying you royalties to obtain copies. Check stubs may be available online as many operators are moving to electronic statements. Please contact your operator for assistance.

Legal description of your property – State, County/Parish, Jeffersonian or Non-Jeffersonian coordinates.

- Jeffersonian: Township, Range and Section (lots)
- Non-Jeffersonian: Abstract name, Metes and Bounds documentation, Parcels – are some examples.

If your property is leased, but you do NOT receive royalty income:

- Lease Agreement – We need to see a full recorded copy (all pages and addendum's) of your lease agreement.
- Order for Payment – Some documentation (bank statement, order for payment, letter agreement, etc) showing the amount you were paid in total and per acre when you signed your lease agreement.

Non-Leased and Non-Producing:

Proof ownership – We need to see a recorded copy of a mineral deed, probate documentation or some other conveyance document that shows how you acquired your mineral rights.

Legal description of your property – State, County/Parish, Jeffersonian or Non-Jeffersonian coordinates.

- Jeffersonian: Township, Range and Section (lots)
- Non-Jeffersonian: Ex: Abstract name, Metes and Bounds documentation, Parcels

Where to get the required documents mentioned herein:

Check Stubs: To obtain copies of your check stub detail, please contact the company who pays you royalties each month, they can provide you the copies. If the paying company is Hilcorp, please refer to your Energylink account where you can download the statements.

Lease Agreement: If you do not have a full copy of your lease agreement, you will need to reach out to the company who leased your mineral rights from you or the county/parish clerk of courts office where the leased property is located to obtain a recorded copy.

Order for Payment: If you did not save your order for payment that shows the price per acre, number of acres, and total payment, you will need to reach out to the company who leased your mineral rights from you to obtain this information.

Proof of Ownership: A recorded copy of a mineral deed, probate documentation or some other conveyance document is required if you are not receiving royalty income and you are not currently leased. You will need to contact the county where you own minerals to ask for a recorded copy of such proof of ownership. *